



# The Sirsa School

Chaudhary Devi Lal Memorial Trust

Please affix  
recent  
passport  
size  
photograph  
of the child

## ADMISSION FORM

Sch. No.....

Dated.....

Class to which admission sought			
Academic Session Whether admission is sought as a Boarder or a day scholar			
1. Name of the student (in Block Letters)			
2. Date of Birth (As per Christian Era)		(In Numerals)	
		(In Words)	
3. Religion			
4. SC/ST/OBC/General			
	Name	Qualification	Occupation
5. Father			
6. Mother			
7. Correspondence Address (with phone number / mobile number)			
8. Permanent Address			
9. Phone		(R)	(M)
10. E-mail Address			
11. Particulars of Local Guardian (in case of Boarders only)			
a) Name			
b) Relationship			
c) Address			
d) Telephone No.			
e) E-mail Address			

12. Person to be contacted in case of Emergency (with address & phone number)

13. Details of the Previous School Attended

Name of the School	Medium of Instruction	Class in which studying	Month & Year in which promoted to present class	Class & Year in which admitted

(Transfer Certificate in original duly countersigned by the District Education Officer/Education Board Authorities Regional officer CBSE to be submitted.)

14. Place of Birth of the Student

15. Mother Tongue

16. State of Domicile

17. Nationality

18. Category

S.No	General	Brother/Sister Concession	Staff Ward (Name & Designation)

19. Has the student any physical defect or suffered from any serious ailment

20. Detail of real Sister (s) / Brother (s) Studying / Studied in The Sirsa School, Sirsa.

Name	Admission No.	Boarder/Day Scholar	Class

# STATEMENT OF UNDERTAKING

I have read carefully the laid down rules and regulations of The Sirsa School and having admitted my ward to The Sirsa School, Sirsa. I agree to abide by the rules and regulations of the school and hereby submit the undertaking on behalf of myself and my ward as under :

1. That, I bind myself and my ward to abide by the school rules and regulations in all respects and rules and regulations which may be changed by the school from time to time.
2. That, in accordance with the rules of the school I agree and authorize participation of my ward in all programmes of the school including tours, treks, camps, trips etc. during his/her stay at the school at my cost and risk.
3. That, I agree to hold the school indemnified against all claims arising through illness, accident, loss or any other cause of my ward and I or any relative or heir of my ward shall have no right to file any claim against the school regarding his/her illness, loss or any other cause.
4. That, I authorize the Principal, The Sirsa School through his/her staff to act as loco-parents of my ward in the school or on tours, treks, camps, trips etc..
5. That, I authorize the Principal, The Sirsa School to take the necessary action on my behalf in any emergency, surgical operation or any other such condition where my permission is needed but cannot be obtained in time.
6. One month's notice in writing or a month's fee in lieu of the notice period, will have to be paid before a pupil is withdrawn. For example, a pupil who leaves the school in the month of May, must, in all cases, also pay the fee for the month of June. School leaving certificate will be issued only when all the school dues are cleared.
7. That, I agree that the caution money will be refunded after paying all the dues of the school.
8. That, the Principal, The Sirsa School is fully empowered to remove my ward if in his opinion my ward has failed to maintain the discipline of the school and his/her further stay in the school is detrimental to the interest of the other students of the school and/or my ward fails to come up to the academic standard of his/her class.
9. That, if my ward is found accused or guilty of any criminal charge or misconduct or persistent negligence of work or misbehavior, the Principal, The Sirsa School may remove or rusticate his/her from the school and hostel.
10. That, I understand the Fee once deposited will not be refunded in any case.
11. That, in all matters of dispute, the decision of the Principal, The Sirsa School will be final and binding on me and my ward.
12. I understand and agree that the legal jurisdiction for any legal dispute pertaining to the school will be the Court of Sirsa.

FULL SIGNATURE OF PARENT  
(If guardian, relationship with student)

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Father's Signature

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Mother's Signature

Dated:.....

# OFFICE ORDER

Admitted to Class/Boarding/Non-Boarding
Admitted conditionally to Class
A/c Office : Collect the School dues
A/c Office :
To obtain all the relevant documents
Dated.....
_____ PRINCIPAL

## LIST OF DOCUMENTS ATTACHED

- |   |   |
|---|---|
| a) Transfer certificate (in original) <input type="checkbox"/>  | g) Guardian's Photograph (2) <input type="checkbox"/> |
| b) Migration Certificate (in original) <input type="checkbox"/> | h) BPL Certificate <input type="checkbox"/>           |
| c) Marks Sheet (Photocopy) <input type="checkbox"/>             | (for financially weaker section) (Photocopy)          |
| d) Date of Birth Certificate <input type="checkbox"/>           | i) SC/ST/OBC Certificate <input type="checkbox"/>     |
| e) Student's Photograph (10) <input type="checkbox"/>           | (for special category students) (Photocopy)           |
| f) Parent's Photograph (5 each) <input type="checkbox"/>        |   |

## FOR OFFICE USE ONLY

Receipt No.	Date	Amount
Dated.....		
_____ ACCOUNTANT		